

Health & Safety Quarterly Report 1st April to 30th June

O'KEEFE
CONSTRUCTION (Greenwich) LTD

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Title: Accident Breakdown of Figures – 1st April to 30th June 2009
Author: Julie Bates
Date Prepared: 22nd July 2009
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Accidents Construction

Employees Only

Employees Only	Job No	Vists	Days Worked	Incidents	Accident Sub-Contractors	Accidents Employee	3 Day (F2508)	Safety Briefings	Target 100	Hours Worked	A.F.R.
Construction											
Bankside	C662	2	284.00	0	0	0	0	9	93.19	2982.00	0
Dagenham	C714	1	72.33	0	0	0	0	0	None	759.47	0
Dunbrik	C025	12	562.21	0	0	0	0	0	None	5903.21	0
Ealing	C704a	1	113.33	0	0	0	0	0	None	1189.97	0
EDF Greenwich	C738	0	23.50	0	0	0	0	0	None	246.75	0
Farnborough College	C749	5	250.33	0	0	0	0	15	67.40	2628.47	0
F.S.L.	C747	0	129.50	0	0	0	0	0	None	1359.75	0
Gillingham	C700	3	546.06	0	0	0	0	2	184.96	5733.63	0
Gillingham (278)	C741	2	168.89	0	0	0	0	6	42.22	1773.35	0
Greenwich H.O.	C099	12	1971.03	0	0	0	0	2	10347.91	20695.82	0
Hoddesdon	C748	1	37.00	0	0	0	0	2	97.13	388.50	0
Isle of Grain	C755	1	76.88	0	0	0	0	4	62.10	807.24	0
Lister School	C746	4	394.83	0	0	0	0	12	76.77	4145.72	0
Ludgate Cellars	C735	0	20.00	0	0	0	0	9	None	210.00	0
Media Hub	C754	2	1367.66	0	0	0	0	8	43.38	14360.43	0
Mid Kent Park Works	C751	1	195.50	0	0	1	0	2	89.25	2052.75	49
Rokey School	C999	5	542.00	0	0	0	0	71	12.24	5691.00	0
Sarah Bonnell	C745	5	540.00	1	0	0	0	30	49.30	5670.00	0
Savile Row	C699	0	2.00	0	0	0	0	0	None	21.00	0
Syon Park	C722	5	259.11	0	1	0	0	25	40.01	2720.66	0
Wandsworth	C710	5	693.77	0	0	2	0	19	56.47	7284.59	27
Watson Close	C681	0	10.00	0	0	0	0	0	None	105.00	0
Westwood Cross	C717	0	8.00	0	0	0	0	0	None	84.00	0
White City	C601	0	5.83	0	0	0	0	0	None	61.22	0
Stabilisation											
Caister	S737	1	132.65	0	0	0	0	3	126.62	1392.83	0
Dunbrik	S025	1	41.89	0	0	0	0	0	None	439.85	0
Hochtief Stratford	S758	0	10.78	0	0	0	0	0	None	113.19	0
Silvertown	U002	1	97.46	0	0	0	0	0	None	1023.33	0
Stratford Breheny	S742	1	244.12	0	0	0	0	0	None	2563.26	0
Uxbridge	S753	1	161.32	0	0	0	0	9	44.58	1693.86	0
Total		72	8,961.98	1	1	3	0	228	67.36	94,100.79	3

Sub Contractors Only

Sub Contractors Only	Job No	Vists (see above)	Days Worked Sub-Contractors	Incidents	Accident Sub-Contractors	Accidents Employee	3 Day (F2508)	Safety Briefings	Hours Worked	A.F.R.
Construction										
Bankside	C662	0	31.00	0	0	0	0	0	325.50	0
Battersea	C731	0	1.00	0	0	0	0	0	10.50	0
Doric Villa	C711	0	2.00	0	0	0	0	0	21.00	0
EDF Greenwich	C738	0	4.00	0	0	0	0	0	42.00	0
Farnborough College	C749	0	28.00	0	0	0	0	0	294.00	0
Gillingham	C700	0	103.00	0	0	0	0	0	1081.50	0
Gillingham 278	C741	0	35.00	0	0	0	0	0	367.50	0
Hoddesdon	C748	0	15.00	0	0	0	0	0	157.50	0
Isle of Grain	C755	0	6.00	0	0	0	0	0	63.00	0
Media Hub	C754	0	38.00	0	0	0	0	0	399.00	0
Rokey School	C744	0	15.00	0	0	0	0	0	157.50	0
Sarah Bonnell School	C745	0	23.00	0	0	0	0	0	241.50	0
Syon Park	C722	0	452.00	0	1	0	0	0	4746.00	0
Wandsworth	C710	0	352.36	0	0	0	0	0	3699.78	0
Stabilisation										
Total		0	1,105.36	0	1	0	0	0	11,606.28	9

Employee's and Sub-Contractors

Both Employee & Sub-Contract Figures	Job No	Vists	Days Worked - Both	Incidents	Accident Sub-Contractors	Accidents Employee	3 Day (F2508)	Safety Briefings	Hours Worked	A.F.R.
Total		72	10,067.34	1	1	3	0	228	105,707.07	4

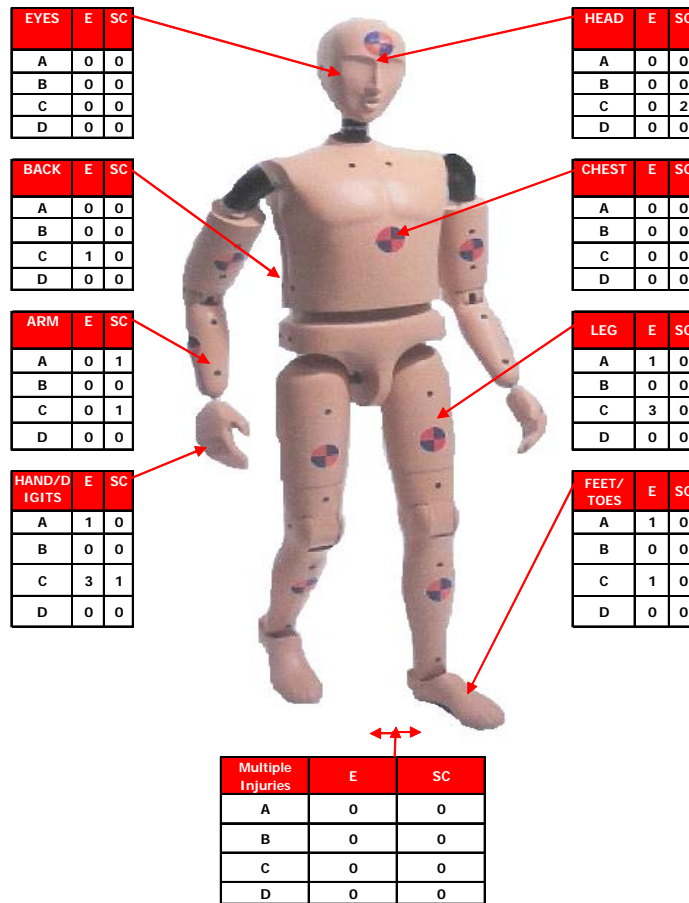
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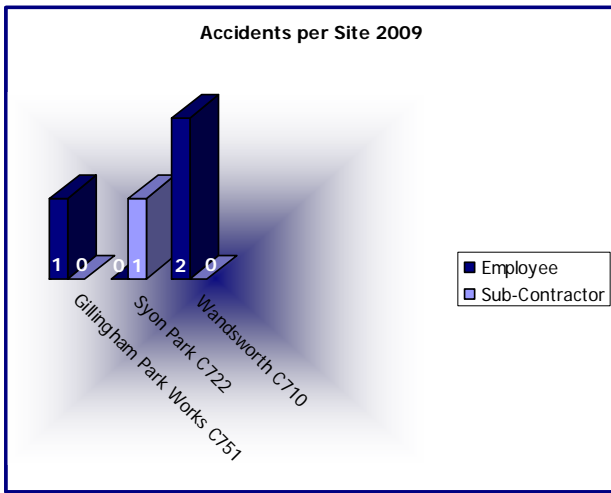
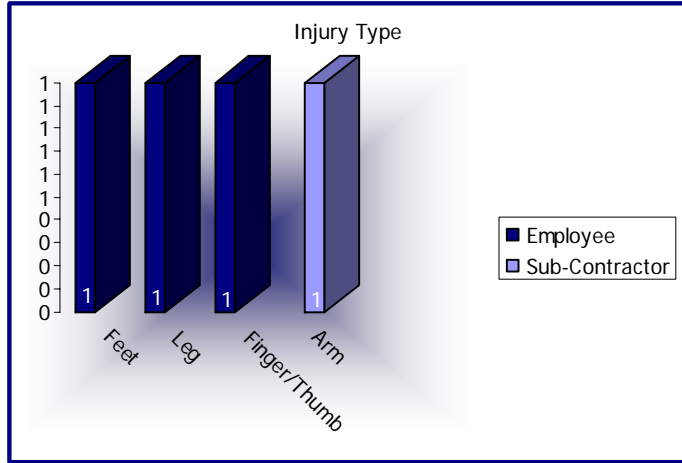
Overview of all Accidents 1st April to 30th June 2009:



Minor's This Quarter =	A
RIDDOR This Quarter =	B
Minors This Year =	C
RIDDORS This Year =	D

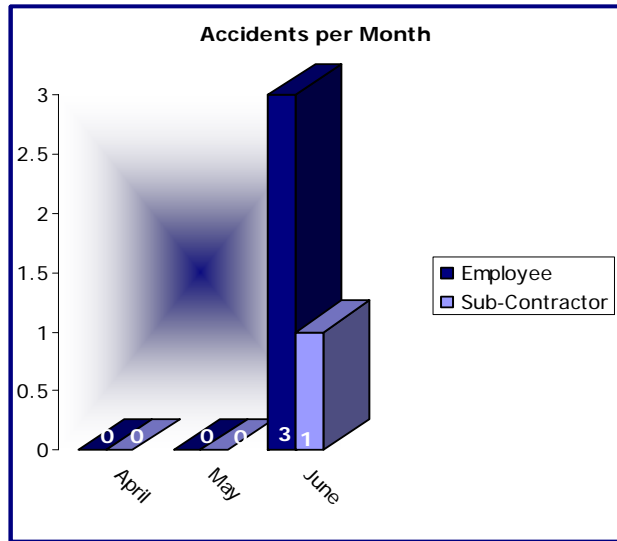
Month	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec	
Employee/Sub Contractor	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC	E	SC
Minors 2009	1	1	1	2	3	0	0	0	0	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0
RIDDORS 2009	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

The graph to the right indicates the injured part of the body and their employment status.

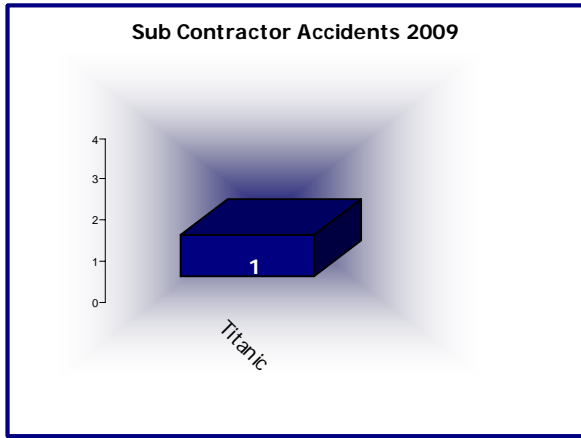


Accidents per Site; the graph on the left indicates the sites which accidents have occurred.

Accidents per Month; the graph on the right indicates the amount of accidents that have occurred within the current year.

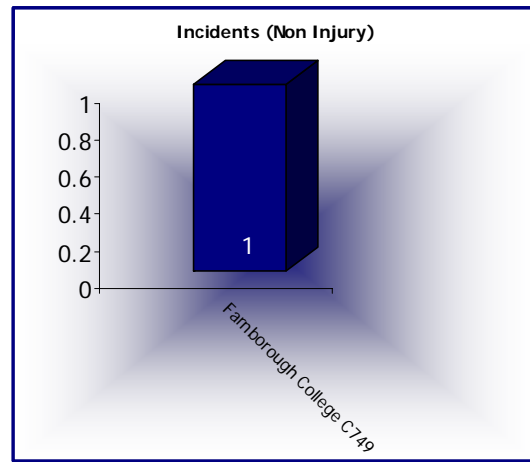


Accident Comparisons:

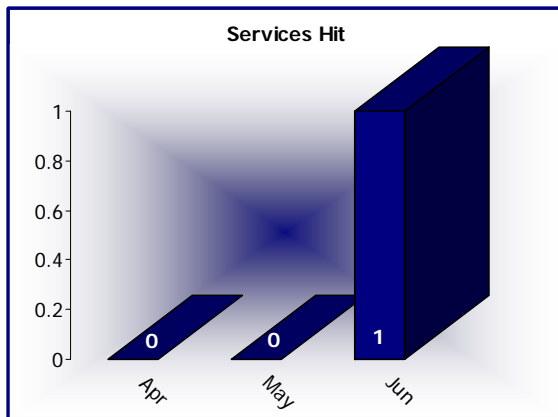


The graph on the left indicates the trade Subcontractors injuries which have occurred this quarter.

The Graph on the right indicates the amount of incidents that have occurred this quarter. This incident in May was damage to an Excavator door.



Damage to Services:



The graph on the right indicates the amount of incidents/strikes to services that have occurred within this quarter. This strike in June was on an electrical cable at Sarah Bonnell School.

Accident Frequency Rates:

Current Year

2009	O'Keefe Only		Sub-Contractors		Employees & Sub-Contractors	
	AFR on all Accidents	AFR on F2508	AFR on all Accidents	AFR on F2508	AFR on all Accidents	AFR on F2508
Year	1.91 [=+0.66]	0.00[= 0.00]	5.83 [=+3.58]	0.00[= 0.00]	1.83 [=+0.75]	0.00[= 0.00]
Current Month	3.83 [=+0.83]	0.00[= 0.00]	11.66 [=+6.26]	0.00[= 0.00]	3.66 [=+1.06]	0.00[= 0.00]
January	3	0	11	0	3	0
February	3	0	16	0	4	0
March	9	0	0	0	6	0
April	0	0	0	0	0	0
May	0	0	0	0	0	0
June	8	0	43	0	9	0
July	0	0	0	0	0	0
August	0	0	0	0	0	0
September	0	0	0	0	0	0
October	0	0	0	0	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0

Accident Short List:

Reference Number	Emp. ID & Name of Person	Occupation	Date of Incident	Date Reported	No. Days Since Last Accident	No. Days Since Last F2508	Site Name	Main Contractor	PPE Worn? Yes/No	1 Type/Cause of Incident See Below	2 Injury Type See Below	3 Part of Body See Below	F2508 Sent Yes/No
EMP 06-01-06-09	M017 Mindaugas Marksaitas	Labourer	03/06/2009	03/06/2009			C710 Wandsworth	Harmonix	Yes	c Hit - Fixed/Stationary	j Puncture	k Foot	No
EMP 07-02-06-09	A032 Manjit Singh Mattu	Labourer	05/06/2009	05/06/2009			C751 Park Works, Gillingham	Kier Build	Yes	f Fell - Height	Bruise & Cut	Right Leg (shin)	No
EMP 08-03-06-09	N041 Deividas Svilpa	Labourer	09/06/2009	09/06/2009			C710 Wandsworth	Harmonix	Yes	b Handling/Lifting/Carrying	g Fracture	l Finger/Thumb	No
Reference	Name	Occupation	Date of Incident	Date Reported			Site	Employer	PPE Worn? Yes/No	Type/Cause of Incident See Below	Injury Type See Below	Part of Body See Below	F2508 Sent Yes/No
SUB 04-01-06-09	Gobind Singh	Labourer	17/06/2009	17/06/2009			C722 Syon Park	Titanic	Yes	b Handling/Lifting/Carrying	f Cut	h Arm	No
Reference	Emp. ID & Name of Person Reporting	Occupation	Incident Date	Date Reported			Site	Main Contractor/Employer	Sub Contractor Yes/No	Details of Incident			F2508 Sent Yes/No
INC 02-01-05-09	E. McCarron		13/05/09	?			Farnborough College	O'Keefe	No	Damage to Excavator Door			No
INC 03-01-06-09	Eoin Power		29/06/09	29/06/2009			Sarah Bonnell School	Laing O'Rourke	No	Damage to Electrical Cable			No

Safety Awards:

Month	Site	Position	Previous Position	Total %	Target 100
April	Syon Park	1st	2nd	98.84	23.47
May	Farnborough College	1st	6th	98.78	91.88
June	Lister School	1st	3rd	97.93	67.74

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CSCS Card Status:

O'Keefe Construction (Greenwich) Ltd is aiming to comply with the Major Contractors Group Guidelines, to obtain a CSCS card for all employees. However, we are not a member of MCG.

Following the advice from various accredited centers, OKC have decided that with effect from the 1st April 2004 we will obtain CSCS cards for all employees.

Once the employees details are forwarded to the SHEQUAL department they will be:-

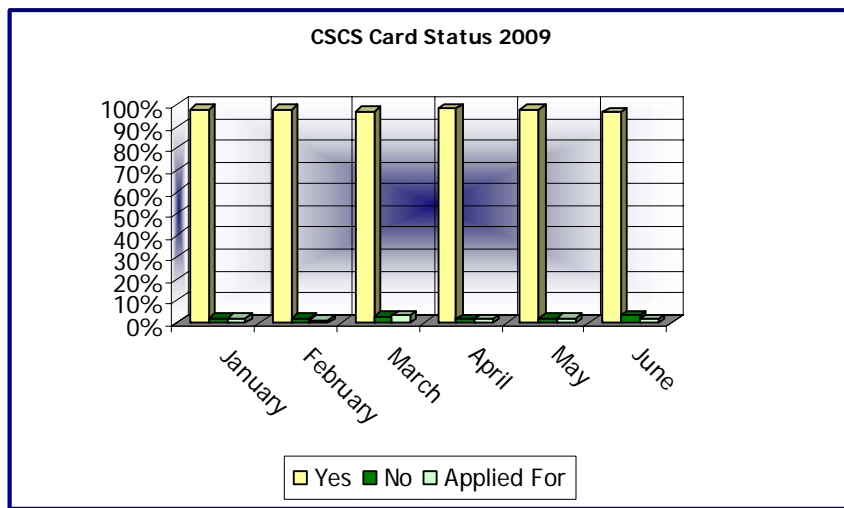
- Checked and if necessary, registered via the Phoenix System to obtain a CITB Registration number.
- If required, a Touch Screen Health & Safety test will be booked
- A basic Site Operative Card will be obtained for all Operatives
- After two years service, Skilled Operatives will be forwarded to an Accreditation Centre for them to carry out a skills match and start working towards an NVQ certificate pertaining to their trade.

OKC will however obtain CSCS cards for the following:

- Managers
- Administration Staff
- General Ground Workers.

The graph below demonstrates our current status towards the 100% MCG target.

- 97% of our workforce has a valid card and we are in the process of contacting those employees who do not have a card in order to plan a way forward.
- As can be seen from the table above, we're working to get all our employees through the CITB Health and Safety Test and profiled in order to provide them with a CSCS card.
- We would like to point out that the plan we currently operate to, is to help us achieve an appropriate level of Certification.



Safety Briefings:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/Attendees at TBT	
C662 Bankside	20/04/2009	14072	SI; RA; MS; SB	1	1			
	27/04/2009	14073	SI; RA; MS; SB	2	1			
	30/04/2009	14074	SI; RA; MS; SB	1	1			
	01/05/2009	14075	SB; Lifting Operations	6	1			
	18/05/2009	14076	SI; RA; MS; SB	5	1			
	20/05/2009	14077	SB; Safety @ Work. When working around Concrete Pump & Concreting on F/Bow	7	1			
	26/05/2009	14078	SI; RA; MS; SB;	4	1			
	05/06/2009	14080	SI; RA; MS; SB	5	1			
	09/06/2009	14079	RA; MS; SB; Safety on Site	1	1			
				Total Number of Attendees	32	9	2982.00	93.19
C680/C714 Dagenham			Total Number of Attendees	0	0	759.47	#DIV/0!	
C025 Dunbrik			Total Number of Attendees	0	0	5903.21	#DIV/0!	
C704 Ealing			Total Number of Attendees	0	0	1189.97	#DIV/0!	
C738 EDF Greenwich			Total Number of Attendees	0	0	246.75	#DIV/0!	
C749 Farnborough College	06/04/2009	13663	RA; MS02; Drainage	4	1			
	21/04/2009	13664	SI; RA; MS; SB Hold Dirty Tank, Drainage	2	1			
	24/04/2009	13665	SB; Dumper Driving	4	1			
	01/05/2009	13666	SI; RA; MS; SB.	1	1			
	12/05/2009	13667	SI;	1	1			
	28/05/2009	13668	SI;	2	1			
	28/05/2009	13669	SB; Site Tidiness	4	1			
	28/05/2009	13670	SI;	1	1			
	01/06/2009	13671	SI; RA; MS; SB; New Start	1	1			
	10/06/2009	13672	SI; INDUCTION	1	1			
	10/06/2009	13673	SI; Starting up Machine, Hydraulic system, Stopping Engine	1	1			
	10/06/2009	13674	SB; PPE	4	1			
	16/06/2009	13675	sb; Mechanical Lifting	4	1			
	22/06/2009	13676	SB; Site Tidyness	7	1			
	30/06/2009	13677	SB; Dust	2	1			
				Total Number of Attendees	39	15	2628.47	67.40
	C747 F.S.L.			Total Number of Attendees	0	0	1359.75	#DIV/0!
C741 Gillingham 278	07/04/2009	13182	SB; Accident Reporting & Investigation	4	1			
	17/04/2009	13185	SB Safe Stacking of Materials	17	1			
	20/04/2009	13183	SB; Safe Stacking of Materials	3	1			
	20/04/2009	13184	SB; Waste Management	3	1			
	28/04/2009	13186	SB; Sun Safety	3	1			
	06/05/2009	13188	SB; Site Security and Safety Zones	12	1			
				Total Number of Attendees	42	6	1773.35	42.22
C700 Gillingham	03/04/2009	13181	SB; Accident Reporting & Investigation	18	1			
	29/04/2009	13187	SB; Alcohol & Drugs	13	1			
			Total Number of Attendees	31	2	5733.63	184.96	
C099 Greenwich H.O.	21/05/2009	7298	COSHH Quicklime	1	1			
	26/05/2009	7299	Induction	1	1			
			Total Number of Attendees	2	2	20695.82	10,347.91	
C748 Hoddesdon	06/04/2009	12969	SB; PPE	2	1			
	14/04/2009	12970	SB; Banking Machinery	2	1			
			Total Number of Attendees	4	2	388.50	97.13	
C755 Isle of Grain	17/06/2009	14300	SI; RA; MS; SB Site Set up	5	1			
	17/06/2009	14301	SI; RA; MS; SB; Back fill/surround CW intake pipes	2	1			
	29/06/2009	14302	SI; RA; MS; SB Groundworks & stabilisation	2	1			
	30/06/2009	14303	SWMS C755/RP/001	4	1			
			Total Number of Attendees	13	4	807.24	62.10	

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Safety Briefings Continued:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/Attendees at TBT
C746 Lister School	02/04/2009	12262	SB: Reprting of Accidents	6	1		
	17/04/2009	12263	SI; RA; MS; SB; Induction	1	1		
	17/04/2009	12264	SB; Slips Trips & Falls	5	1		
	23/04/2009	12265	SB; Sun Burn/Heat Exhaustion	3	1		
	01/05/2009	12266	SB; Hand & Arm Vibration	2	1		
	08/05/2009	12267	SB COSHH	3	2		
	26/05/2009	12268	SI;RA;MS;SB; Groundworks & Installation of drainage	3	1		
	04/06/2009	12270	SB; Excavations	4	1		
	08/06/2009	12269	SI; RA; MS; SB Installation of Drainage + Groundworks	6	1		
	11/06/2009	12271	SB; Near Miss Reporting	12	1		
	22/06/2009	12272	SB; Site hazards (cranes etc.)	9	1		
				Total Number of Attendees	54	12	4145.72
C735 Ludgate Cellars/Blackfriars			Total Number of Attendees	0	0	210.00	#DIV/0!
C755 Media Hub	12/05/2009	14351	SI; RA; MS; SB Saw Cutting, Excavations & Working with Live Services.	1	1		
	13/05/2009	14352	SI; RA; MS; SB; Canteen waste and segregation	5	1		
	15/05/2009	14353	SI;RA;MS;SB;Canteen & Waste	3	1		
	18/05/2009	14354	SI; RA; MS; SB;	2	1		
	20/05/2009	14355	SI; RA; MS; SB;	3	1		
	22/05/2009	14356	SB; Waste Management	12	1		
	26/05/2009	14357	SB; Getting back to work	18	1		
	29/05/2009	14358	SB; Protection of Eyes	19	1		
	03/06/2009	OKFORM 77	SB; Site Rules	25	1		
	05/06/2009	14359/60	sb; Slips, trips & falls	29	1		
	09/06/2009	14361	SB Getting out at Bus Stop when in Mini Bus	39	1		
	12/06/2009	14364	SB; PPE	41	1		
	19/06/2009	14368	SB; COSHH	38	1		
	22/06/2009	14369	RA; MS005 rev:B; SB Deep Drainage	4	1		
	25/06/2009	14370	SB; Operating around Mobile Plant	17	1		
	30/06/2009	14650/1/2	SB; Heat	38	1		
	June'09	14653/4/5	Use of Sun Cream. Area 1 Restricted	37	1		
			Total Number of Attendees	331	17	14360.43	43.38
C751 Mid Kent Park Works	13/05/2009	13189	SB; Site Transport	13	1		
	26/05/2009	13190	SB Slips Trips & Falls	10	1		
			Total Number of Attendees	23	2	2052.75	89.25

Safety Briefings Continued:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/Attendees at TBT
C999 Rokeby School	01/04/2009	3	SB; Daily Work		8	1	
	02/04/2009	12654	SB; Reporting of Accidents		9	1	
	02/04/2009	12655	SI; RA; MS; SB; Induction		1	1	
	06/04/2009	12656	SI; Site Induction		2	1	
	09/04/2009	12657	SB New Site Walkways by LA2		10	1	
	17/04/2009	12658	SB; PPE, Gloves & Glasses		9	1	
	20/04/2009	12659	SI; RA; MS; SB Induction		1	1	
	20/04/2009		SB; Daily Work		10	1	
	21/04/2009	12660	SI;RA;MS;SB; Induction		1	1	
	21/04/2009		SB; Daily Work		11	1	
	22/04/2009		SB; Daily Work		10	1	
	23/04/2009		SB; Daily Work		11	1	
	24/04/2009	12661	SB; Hot Weather Working		10	1	
	24/04/2009		SB; Daily Work		10	1	
	30/04/2009	12662	SI; RA; MS; SB Induction		1	1	
		MAY	Daily Work Briefing		154	18	
	05/05/2009	12664	SI; RA; MS;SB;		1	1	
	08/05/2009	12665	SI; RA; MS;SB;		3	1	
	08/05/2009	12666	SB; New Site Entrance		12	1	
	11/05/2009	12667	SI;RA;MS;SB;		2	1	
	15/05/2009	12668	SB Dust		11	1	
	18/05/2009	12669	SI;RA;MS;SB;		1	1	
	22/05/2009	12670	SB; Housekeeping		7	1	
	22/05/2009	12751	SB; Safe Access from Excavator to Office		1	1	
	29/05/2009	12671	SB; Site Parking		6	1	
	02/06/2009	12692	SB; Daily Work Briefing		11	1	
	05/06/2009	12672	SB; Damage to Steel (Erected)		3	1	
	11/06/2009	12673	SI; RA; MS; SB; Site induction		1	1	
	12/06/2009	12674	SB; Keeping store tidy		5	1	
	15/06/2009	12675	SB; Daily Work Briefing		5	1	
	16/06/2009	12676	SB; Daily Work Briefing		8	1	
	17/06/2009	12677	SI; RA; MS; SB Site induction		3	1	
	17/06/2009	12678	SB; Daily Work Briefing		7	1	
	18/06/2009	12679	SB; Daily Work Briefing		7	1	
	19/06/2009	12680	SB; Daily Work Briefing		7	1	
	19/06/2009	12681	SB; Working with Steel Erectors		7	1	
	22/06/2009	12682	SB; Daily Work Briefing		7	1	
	23/06/2009	12683	SB; Daily Work Briefing		7	1	
	24/06/2009	12684	SB; Daily Work Briefing		7	1	
	25/06/2009	12685	SB; Daily Work Briefing		7	1	
	26/06/2009	12686	SB; Daily Work Briefing		7	1	
	26/06/2009	12687	SB; environmental		7	1	
	29/06/2009	12688	SI; RA; MS; SB; INDUCTION		2	1	
	29/06/2009	12689	SB; Daily Work Briefing		11	1	
	30/06/2009	12690	SB; Daily Work Briefing		10	1	
	2nd to 12th	Blank	SB; Daily Work Briefing		34	9	
			Total Number of Attendees		465	71	5691.00

Safety Briefings Continued:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/ Attendees at TBT	
C745 Sarah Bonnell	02/04/2009	14017	SB; Reporting of Accidents	8	1			
	06/04/2009	14018	SI;MS;SB Site Rules	1	1			
	09/04/2009	14020	SB; Hand Held tools, Vibrating Tools (hav)	6	1			
	14/04/2009	14021	SI;MS01 ;SB; Site Rules	2	1			
	16/04/2009	14022	SI;MS01 ;SB; Site Rules	1	1			
	17/04/2009	14023	SB; Environmental-Recycling & keeping waste to a minimum	6	1			
	20/04/2009	14024	SI;MS01 ;SB; Site Rules	2	1			
	23/04/2009	14025	SI;MS01 ;SB; Site Rules	1	1			
	24/04/2009	14027	SB; COSHH	8	1			
	27/04/2009	14028	SI;RA;MS;	2	1			
	29/04/2009	14029	SI;RA;MS;	1	1			
	01/05/2009	14030	SB; Excavations	10	1			
	08/05/2009	14031	SB; Concrete & concreting etc.	9	1			
	15/05/2009	14032	MS01 Rev,0 ;MS; SB; Site Rules	1	1			
	15/05/2009	14033	SB; Plant & Machinery	9	1			
	19/05/2009	14034	SI; MS01.REV 0, INDUCTION	1	1			
	22/05/2009	14035	SB; Manual Handling	7	1			
	26/05/2009	14036	SI; MS01.REV 0, INDUCTION Site Rules	1	1			
	29/05/2009	14037	SB; Concrete & concreting etc.	2	1			
	02/06/2009	14038	SI' RA; MS01 REV:0; Site Rules	2	1			
	02/06/2009	14039	SI;RA; MS06 REV:0 ; SB; Tree removal	3	1			
	03/06/2009	14040	SI; MS01 REV:0 ; SB Site Rules	1	1			
	04/06/2009	14041	SI; MS06 MS01 REV: 0; SB Site Rules	1	1			
	05/06/2009	14042	SB; PPE Housekeeping	6	1			
	08/06/2009	14043	SI; RA; MS; Site induction	1	1			
	12/06/2009	14044	SB; Excavations & Dumpers	7	1			
	19/06/2009	14045	SB; Plant & Machinery Signage	5	1			
	22/06/2009	14500	SI; MS01 REV 0 Induction	1	1			
	26/06/2009	14501	SI; MS01Rev:0 Induction & Site Rules	2	1			
	26/06/2009	14502	SB; Moving Plant & Machinery	8	1			
				Total Number of Attendees	115	30	5670.00	49.30
	C669 Saville Row			Total Number of Attendees	0	0	21.00	#DIV/0!

Title: Accident Breakdown of Figures – 1st April to 30th June 2009
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Safety Briefings Continued:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/Attendees at TBT
C710 Wandsworth	01/04/2009	13355	SI; PPE, Site Rules, Other Trades, Welfare, Logistics			3	1
	02/04/2009	13356	SI; PPE, Site Rules, Other Trades, Welfare, Housekeeping			3	1
	02/04/2009	13357	SI; PPE, Site Rules, Other Trades, Welfare, Site Routes.			3	1
	02/04/2009	13358	SB; Reporting of Accidents			16	1
	03/04/2009	13359	SI; Induction			6	1
	03/04/2009	13360	SB; Spillage of Material			14	1
	06/04/2009	13361	SI; PPE, Welfare, Other Trades			12	1
	07/04/2009	13362	SI; PPE, Welfare, Other Trades, Accidents			6	1
	08/04/2009	13363	SI; PPE, Welfare, Other Trades, Accidents			3	1
	17/04/2009	13364	SB; Other Trades, Welfare, Site Rules, Smoking			8	1
	24/04/2009	13365	SB; Employee/Employer Responsibility Water			11	1
	28/04/2009	13366	SI; RA; MS; Others on Site, PPE, Site Rules, Welfare.			2	1
	01/05/2009	13367	SB; Reporting of Defects to P. Tools, Hot weather working			10	1
	15/05/2009	13368	SB; Site Tidiness, Slips, Trips & Falls			9	1
	01/06/2009	13372	SI; RA; MS; INDUCTION			2	1
	01/06/2009	13373	SI; Correct starting of machinery.			8	1
	05/06/2009	13370	SB; PPE, Plant Equipment, Time Keeping			6	1
	08/06/2009	13371	SI; RA; MS; INDUCTION			2	1
	19/06/2009	13374	sb; Hot Working, concrete burns			5	1
			Total Number of Attendees			129	19
C681 Watson Close							
			Total Number of Attendees			0	0
C717 Westwood Cross							
			Total Number of Attendees			0	0
C601 White City							
						0	0
S737 Caister	08/04/2009	11578	SB; Reporting of Accidents & Incidents			4	1
	28/04/2009	11579	SB Sun Safety			4	1
	22/06/2009	11580	SI; RA; MS; SB; Phase 1C Traffic			3	1
			Total Number of Attendees			11	3
S025 Dunbrik							
			Total Number of Attendees			0	0
S758 Hochtief Stratford							
						0	0
U002 Silvertown							
						0	0
S742 Stratford Breheny							
			Total Number of Attendees			0	0

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Safety Briefings Continued:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/Attendees at TBT
C710 Wandsworth	01/04/2009	13355	SI; PPE, Site Rules, Other Trades, Welfare, Logistics			3	1
	02/04/2009	13356	SI; PPE, Site Rules, Other Trades, Welfare, Housekeeping			3	1
	02/04/2009	13357	SI; PPE, Site Rules, Other Trades, Welfare, Site Routes.			3	1
	02/04/2009	13358	SB; Reporting of Accidents			16	1
	03/04/2009	13359	SI; Induction			6	1
	03/04/2009	13360	SB; Spillage of Material			14	1
	06/04/2009	13361	SI; PPE, Welfare, Other Trades			12	1
	07/04/2009	13362	SI; PPE, Welfare, Other Trades, Accidents			6	1
	08/04/2009	13363	SI; PPE, Welfare, Other Trades, Accidents			3	1
	17/04/2009	13364	SB; Other Trades, Welfare, Site Rules, Smoking			8	1
	24/04/2009	13365	SB; Employee/Employer Responsibility Water			11	1
	28/04/2009	13366	SI; RA; MS; Others on Site, PPE, Site Rules, Welfare.			2	1
	01/05/2009	13367	SB; Reporting of Defects to P. Tools, Hot weather working			10	1
	15/05/2009	13368	SB; Site Tidiness, Slips, Trips & Falls			9	1
	01/06/2009	13372	SI; RA; MS; INDUCTION			2	1
	01/06/2009	13373	SI; Correct starting of machinery.			8	1
	05/06/2009	13370	SB; PPE, Plant Equipment, Time Keeping			6	1
	08/06/2009	13371	SI; RA; MS; INDUCTION			2	1
	19/06/2009	13374	sb; Hot Working, concrete burns			5	1
			Total Number of Attendees			129	19
C681 Watson Close							
			Total Number of Attendees			0	0
C717 Westwood Cross							
			Total Number of Attendees			0	0
C601 White City							
						0	0
S737 Caister	08/04/2009	11578	SB; Reporting of Accidents & Incidents			4	1
	28/04/2009	11579	SB Sun Safety			4	1
	22/06/2009	11580	SI; RA; MS; SB; Phase 1C Traffic			3	1
			Total Number of Attendees			11	3
S025 Dunbrik							
			Total Number of Attendees			0	0
S758 Hochtief Stratford							
						0	0
U002 Silvertown							
						0	0
S742 Stratford Breheny							
			Total Number of Attendees			0	0

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Safety Briefings Continued:

Site	Date TBT held	Safety Briefing Number	Subject	Attendees at TBT	Number of TBT's held	Hours Worked	Hours Worked/Attendees at TBT
S753 Uxbridge	11/05/2009	11914	MS SB; Revised MS			5	1
	14/05/2009	11915	MS SB; 360 Quick Hitch			4	1
	14/05/2009	11916	MS; SB; Spill Kit			4	1
	15/05/2009	11917	SB; Use, Misuse Diesel			5	1
	15/05/2009	11918	SB; Use, Misuse Lime			4	1
	15/05/2009	11919	SB; Cement			4	1
	19/05/2009	11920	MS; Diesel			2	1
	05/06/2009	10810	SB; Skin Cancer			5	1
	11/06/2009	10811	sb;Contamination muck			5	1
			Total Number of Attendees			38	9

Quality and Environmental

Summary

- 1. Matters arising from previous review**
- 2. Third Party Assessments**
- 3. Non Conformances/Complaints**
- 4. Supplier/Subcontractor Performances**
- 5. Internal Environmental Audits/Corrective Action Requests**
- 6. Environmental Procedures, Reviews and Trends.**
- 7. Audit Programme**
- 8. Environmental Management Programme – Progress Report – OKEP03**
- 9. Environmental Management Organisation and Resources**
- 10. Environmental Policy Continual Improvement/Further Development**
- 11. Review of Aspects and Impacts, Objectives and Targets.**
- 12. Review of “Legal Register”**
- 13. Training Requirements**
- 14. Any Other Business**
- 15. Date for Next Meeting**