

## CSCS Card Status

O'Keefe Construction (Greenwich) Ltd is aiming to comply with the Major Contractors Group Guidelines, to obtain a CSCS card for all employees. However, we are not a member of MCG.

Following the advice from various accredited centers, OKC have decided that with effect from the 1<sup>st</sup> April 2004 we will obtain CSCS cards for all employees.

Once the employees details are forwarded to the SHEQUAL department they will be:-

- Checked via the Phoenix System to ascertain which cards are held.
- If required, a Touch Screen Health & Safety test will be booked
- A basic Site Operative Card will be obtained for all Operatives
- After two years service, Skilled Operatives will be forwarded to an Accreditation Centre for them to carry out a skills match and start working towards an NVQ certificate pertaining to their trade.

OKC will however obtain CSCS cards for the following:

- Managers
- Administration Staff
- General Ground Workers.

The table below demonstrates our current status towards the 100% MCG target.

Breakdown of all Employees with valid CSCS Cards					
Date	With a card	Applied for a card	Expired Cards	No Card Awaiting H & S Test	New Starts
30/09/2011	95%	3%	7%	1%	4%

- 95% of our workforce has a valid card and we are in the process of contacting those employees who do not have a card in order to plan a way forward.
- As can be seen from the table above, we're working to get all our employees through the CITB Health and Safety Test and profiled in order to provide them with a CSCS card.
- We would like to point out that the plan we currently operate to, is to help us achieve an appropriate level of Certification.

